

# NEW CUSTOMER INFORMATION FORM

Anglia Door Systems Ltd, Unit 12 Roman Way, Thetford, Norfolk, IP24 1XB



Tel: 0800 1444 338

**THIS FORM MUST BE COMPLETED AND RETURNED BEFORE WORK IS CARRIED OUT  
IF CREDIT TERMS REQUIRED**

Contact Information							
Contact Name				Position			
Company Name							
Address							
Landline phone				Mobile phone			
E-mail							
General Company Information							
VAT Number				UTR No (if app)			
Company no.				CIS No (if app)			
Legal Structure (check all that apply)	<input type="checkbox"/>	Sole Trader	<input type="checkbox"/>	Limited Company	<input type="checkbox"/>	Registered Charity	
	<input type="checkbox"/>	Partnership	<input type="checkbox"/>	PLC	<input type="checkbox"/>		
Is the site address for works same as company address above? If no, please provide address below			Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Address							
Accounts Payable Information							
Contact Name				Position			
Company Name							
Invoice Address							
Landline Phone				Mobile phone			
Invoice Delivery E-mail							
Statement Delivery E-mail							
Accounts Payable E-mail							
Is a Purchase Order Number required for the invoice to be paid?				Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Signature & Authorization							
<p>The signature below represents and warrants that:</p> <p>(a) the party signing below is an authorized representative of the company</p> <p>(b) that the information provided herein is complete and accurate. Any misrepresentation or fraudulent information provided will be the basis for default under this agreement.</p> <p>(c) <b>Unless otherwise agreed, all invoices raised on this account are payable 30 days from invoice date (credit terms are subject to results of credit search completed by ADS).</b></p> <p>(d) You agree to be bound by Anglia Door Systems Ltd <a href="#">terms and conditions</a>, available on request.</p>							
Signature				Date			
Print name				Business Title			

**For office use only:**

CF:				Terms:			Initials:	
BC:	Sage:			PO Required	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Registered address as above. Company registration number: 04720986 VAT number: 816 2610 50

**Please email to [sales@angliadoors.com](mailto:sales@angliadoors.com)**